



Train in a Day Essential Presentation Skills Overview

Course Created By: Melany Muraour ©



Essential Presentation Skills

Overview

Welcome to our Train in a Day – Essential Presentation Skills Course. If you're a less experienced person wanting to develop and deliver purposeful and professional presentations, or want to polish up your presentation skills, this e-learning course will supply you with tips and techniques that will take you from an elementary to an experienced level presenter. You'll learn how to plan, structure and deliver the perfect presentation, and execute it confidently. This course includes activities that you'll have to complete to demonstrate your understanding of the lessons.



What You'll Learn

- Discover what to avoid / exclude when presenting
- Pinpoint the key elements that make killer presentations
- Plan and structure effective presentations
- Choose appropriate visual aids to help deliver memorable presentations
- Present with confidence and authority



Audience

This Essential Presentation Skills Course is for entrepreneurs, employees and managers who understand the importance of presenting ideas effectively. It's an introductory level program for those newer to business or those more seasoned who want to brush up on their presenting skills. The course is designed to take people from elementary to experienced presenters.

